

## **Scheme of Delegation – Development Control – Nomination of Substitutes for Chairman and Vice Chairman for 2019/20 (Executive Decision)**

*Director:* Martin Woods, Service Delivery  
*Lead Specialist:* Simon Fox, Lead Specialist (Planning)  
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### **Purpose of the Report**

As the Council has entered a new municipal year, the Committee is asked to review the appointment of two members to act as substitutes for the Chairman and Vice Chairman in the exercising of the Scheme of Delegation for planning and related applications. The previous member substitutes were Councillors Crispin Raikes (first substitute) and Clare Paul (second substitute).

### **Recommendation**

That, in line with the Development Control Revised Scheme of Delegation, two members be nominated to act as substitutes for the Chairman and Vice Chairman to make decisions in the Chairman's and Vice Chairman's absence on whether an application should be considered by the Area Committee as requested by the Ward Member(s).

### **Background**

The Council's scheme of delegation for Development Control delegates the determination of all applications for planning permission, the approval of reserved matters, the display of advertisements, works to trees with Tree Preservation Orders, listed building and conservation area consents, to the Lead Specialist (Planning) except in certain cases, one of which being the following:-

"A ward member makes a specific request for the application to be considered by the Area Committee and the request is agreed by the Area Chairman or, in their absence, the Vice Chairman in consultation with the Lead Specialist (Planning). (This request must be in writing and deal with the planning issues to ensure that the audit trail for making that decision is clear and unambiguous). In the absence of the Chairman and Vice Chairman there should be nominated substitutes to ensure that two other members would be available to make decisions. All assessments and decisions to be in writing."

### **Financial Implications**

None from this report

### **Council Plan Implications**

None from this report.

## **Carbon Emissions and Climate Change Implications**

None from this report.

## **Equality and Diversity Implications**

None from this report.

**Background Papers:** *Minute 36, Council meeting of 21 July 2005*  
*Minute 14, Area North Committee, 23 May 2018*

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